

Langworthy Public Library

Board of Trustees

24 Spring Street, Hope Valley, Rhode Island

January 13, 2016 at 7:00 PM

The monthly meeting of the Trustees of Langworthy Public Library was called to order at 7:07 PM by Janice Ensing, President, who declared a quorum present.

All votes are unanimous unless otherwise indicated.

Present:

Bodell, Donna X

Ensing, Janice, President X

Colleen Little

House, Debra X

Landolfi, Jacqueline, Vice President

Lang, Diane, Treasurer X

Titch Kenney X XXX X

Pat Shimkus

Jake Newsome X

Walker, Michelle, Secretary

Margaret Victoria, Library Director X

Minutes: table December minutes for February

DIRECTOR'S REPORT: Director's written report, including circulation statistics, is filed herewith and made a part hereof.

Looking for "roofer" need several quotes, the roof needs to be redone need several quotes. Some discussion regarding metal roof or solar roof – look into incentives for solar roofs.

Metal roofs are 2 -3 times the cost of regular shingles,

March 9th 2016, meeting with town council

Ahaway library will be closing around 25 Feb for some renovations, Heather requested support with book pick up for costumers

\$5,000 - \$15,000 RI foundation giving community grants for public spaces deadline is Feb 12th –Ideas for grant: painting, updated equipment for presentations, shades, chairs, face of the building, Margaret will put together a grant, we will give final vote in Feb meeting

Posted ad for Children's assistant for programming

8 children signed up for winter reading challenge

35 children for Mrs. Clause program

Jan 23 – e recycling 10 – 1 PM will collect free of charge

Looked into TechSoup – donor management program – these

programs run \$40 -\$120

All programs offer similar services, small differences in price range

Margaret will be away Feb 2 – 9, she has her work times and dates covered for that time

MOTION: Deb House motion, Donna second to file director's report.

TREASURER'S REPORT:

\$1400 donation from an individual RI foundation

Brenda said state is behind two quarters but state is behind

\$21,000 checking account balance, good until end of fiscal year

Year to date : all normal and inline with projected expenses and income

Fundraising in fiscal year 2014/2015 \$3700 – annual appeal and big dinner we had

Current year fundraising 2015/2016 at \$4500 to date – includes wine tasting, some annual appeal,

Engles and Snyder: gone down - \$527,228 - our dividends \$29,000

expenses \$5600. At the limit of what we can take out – may need to cut back for next year

Donna motion to increase, Diane second, all approve

Will go forward with wage increase for employees

Margaret is looking to add an 8 – hour position – to replace Carlene –

Janice to Margaret: draft a letter for annual appeal by end of January/early Feb – as donations come in, begin using software services

MOTION: Jake, motion to accept report, Gabe second, all approve

COMMITTEE REPORTS:

Artist in Residence: nothing for January or December

Margaret did the quilt raffle, will have drawing in April 2, \$5 per ticket, hopes to sell 100

Janice willing to get sandwich board to advertise

Still looking for “flag” to advertise special events

Driveway Expansion update: Titch: needed to leave early, so we discussed this item first: need to change property line in plans – the plans include the back right corner by the pond does not belong to library – we need to “round off” the corner by the pond. Amend the plans to show “mutual agreement between neighbors.”

Margaret will discuss the change with Al Diorio – to make the change in plans

Janice: need to get the agreements complete and approved by end of Jan/early Feb to stay on a timeline: target is June 2016 to finish this project.

Titch: motion to make the changes to property line, Jake second, all agreed

Titch: cannot attend all meetings due to other commitments, will attend, but NOT consistently. Titch is willing to assist library when needed but you need to call – he is not good with email system

Fund raising committee: by February: plan dates for next wine tasting event, plan book/plant sale, sell items that we currently have at these events

Annual Appeal: discussed above

Old business:

Director's Goals: hit most goals, May, need to do 6-month review –

get some feedback on how board is doing from Margaret and Carol by May/June timeframe

Use of dropbox for board files: Margaret has not had chance to get to this yet

Patron Survey: Margaret has a rough draft will present by Feb meeting

Champlain funds update: update letter sent

Hopkinton town funds: meeting on March 9th – request was due Jan 8th we are requesting \$65,000

Appointments and Resignations:

Janice: Jacky has been VP, Jake agreed to take over VP – Jacky L needs to resign from board

Diane motion to appoint Jake as VP, Gabe second, ALL approve

Jake: plowing – will provide Margaret with contact info – priced Danielson's driveway for \$45, library lot for \$60 – does not have sand or ability to do sidewalks - Margaret will look

MOTION TO ADJOURN: Gabe motion, Donna second to adjourn at 8:56 P.M.

Gabriella Harrington

Filling for Secretary